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## Time Schedules

Santiago Garcia - 2024-07-22 - [Preferences](#)

### Time Schedules

Shape incoming calls to match hours of operations. For example use our [Simultaneous Ring](#) and [Feature numbers](#) to set an almost infinite number of User defined schedules such as weekend operations, or common public holidays.

The setting for Time Schedules can be found under the menu item **Preferences**. You have the following time schedules available:

- Work hours.
- Available hours.
- User-defined hours.

#### Time Schedule Options

Customize the time settings for each number **Work Hours**, **Available Hours**, and **User-Defined Hours**.

Time Schedule are integrated with all Inbound calling options.

Here is how you can change your time schedule options:

1. Select **Preferences | Time Schedules**.
2. Configure your schedules.
3. Click **Save** settings to update.

The screenshot displays a configuration dashboard for a VoIP system. At the top, there are seven tabs: Profile, Inbound, Outbound, Advanced, Preferences (highlighted in blue), Media, and Voicemail. Below the tabs, the 'Time Schedules' section is expanded, showing a table of work hours for each day of the week. The table has columns for the day, start time, and end time. Monday through Friday are selected with checkboxes and have a time range of 08:30 to 18:00. Saturday and Sunday are not selected and have empty time fields. Other sections visible include 'Time zone', 'SIP Peering Global', 'Message Service', 'Trunking', and 'PBX Languages'.

Day	Start Time	End Time
Monday	08:30	18:00
Tuesday	08:30	18:00
Wednesday	08:30	18:00
Thursday	08:30	18:00
Friday	08:30	18:00
Saturday		
Sunday		

**Time Schedules** are used in conjunction with other features including:

- Simultaneous Ring
- Call Forwarding
- Hunt Group
- Call Queuing
- Do Not Disturb
- Call Screening options
- Voicemail
- Auto Attendant

Each of these above features provides you options to set the feature according to the time Schedule ensuring that you never miss a call.

- Etiquetas
- [Preference](#)