



[Base de conocimiento](#) > [Faxing](#) > [Fax Profile Settings](#)

Fax Profile Settings

Santiago Garcia - 2024-04-08 - [Faxing](#)

Fax Profile Settings

When configuring your vFax, you are able to set up a **caller name** and enter a **password** to your Fax Number, on the Profile settings.

Setting up Caller Name

1. Login to your account.
2. Go to the **Switchboard**.
3. Select your number.
4. Select **Profile > Number Details**.
5. Set your **Caller Name**.
6. Click **Save** to update settings.

Setting up a Password

We strongly recommend setting a unique strong password for each of your lines. This measure is intended to prevent fraud on your account. Just follow the steps below:

1. Login to your account.
2. Go to the **Switchboard**.
3. Select your number.
4. Select **Profile > Number Settings**.
5. Toggle Restricted on and create a strong password for your line (you

must use at least 8 characters, including lower case, upper case, and numbers).

6. Click **Save** to update settings.

The screenshot shows a web interface for configuring fax settings. At the top, there are two tabs: 'Profile' and 'Fax Settings'. The 'Fax Settings' tab is selected. Below the tabs, there are two main sections: 'Number Details' and 'Number Settings'.

Number Details:

- Number: (empty field)
- Type: (dropdown menu showing 'Fax')
- Plan: (dropdown menu showing '2talk Bundled Line')
- Cost: 0.00
- Caller ID (CNAM): (empty field)
- Caller Name: (empty field)
- Caller Email: (empty field)
- Comments: (empty field)

Number Settings:

- Restricted: (toggle switch, currently off)
- Extension: (empty field)
- Group: (dropdown menu showing 'Default')
- Billing Group: (empty field)

At the bottom of each section, there are 'CANCEL' and 'SAVE' buttons.

- Etiquetas
- [Faxing](#)