



Listen to your Voicemails

Santiago Garcia - 2024-07-24 - Voicemail

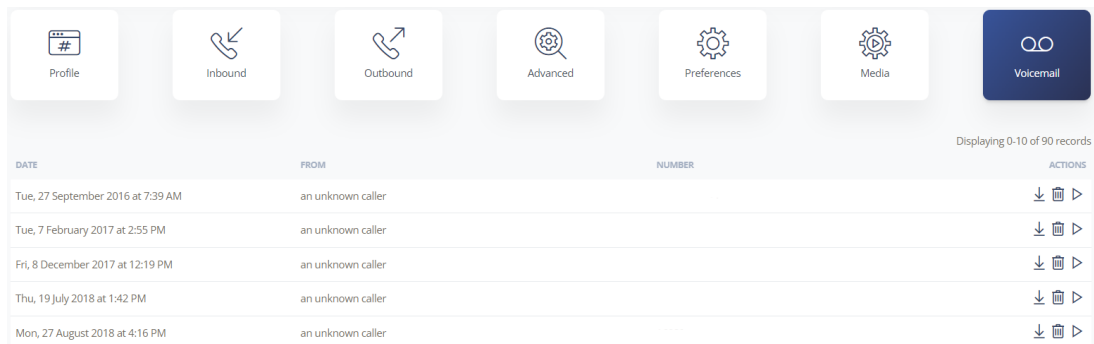
Listen to your Voicemails

One of the most useful features of your account is [Voicemail](#). After you set it your messages will be available for you to listen to, download, or delete.

This option, different than others available on Switchboard, is **individual** for each number.

How to listen to your voicemails:

1. Login to your account.
2. Go to the **Switchboard**.
3. Select the number that you would like to listen to the voicemails of or download.
4. Select **Voicemail**.
5. Choose to **download**, **delete** or **play** each message.



The screenshot shows a navigation bar with icons for Profile, Inbound, Outbound, Advanced, Preferences, Media, and Voicemail. Below the navigation bar is a table of voicemail messages. The table has columns for DATE, FROM, and NUMBER. The 'ACTIONS' column contains icons for download, delete, and play. The table displays 5 records, all from 'an unknown caller'.

DATE	FROM	NUMBER	ACTIONS
Tue, 27 September 2016 at 7:39 AM	an unknown caller		Download Delete Play
Tue, 7 February 2017 at 2:55 PM	an unknown caller		Download Delete Play
Fri, 8 December 2017 at 12:19 PM	an unknown caller		Download Delete Play
Thu, 19 July 2018 at 1:42 PM	an unknown caller		Download Delete Play
Mon, 27 August 2018 at 4:16 PM	an unknown caller		Download Delete Play

Displaying 0-10 of 90 records

- **Accessing your Voicemail box:** You can access your own inbox by dialing *55.
- **Voicemail Star Access:** Dial your own number from any phone and wait for it to go to voicemail then press *55 and you will be prompted for your PIN code (this must already be setup) followed by # to access your mailbox messages as normal. You can also set up calling numbers as trusted callers to avoid having to enter a PIN number.

