



## Get start with your PBX

Santiago Garcia - 2024-05-09 - Getting Started - PBX

# Welcome to 2talk!

If you're seeing this message, it means your call to set up your account with our customer team is already scheduled.

We are delighted to have you onboard! In this guide, you will find about the features and settings you need to set up once your account has been created in our system. To ensure thoroughness, we recommend using the checklist provided above to keep track of the steps we will be following.

Let's get started!

### Features Checklist

- ☐ Add your credit card!
- ☐ Set up your **e911**
- ☐ New Users

### Switchboard

*(Set up the most used features by our customers).*

#### **Inbound**

- ☐ Auto Attendant [🔗](#)
- ☐ Call Queue [🔗](#)
- ☐ Forwarding [🔗](#)
- ☐ Voicemail Service [🔗](#)

## ***Outbound***

- ☐  
Caller ID & Privacy [\[ \]](#)
- ☐  
Overseas Block [\[ \]](#)

## ***Advanced***

- ☐  
Call Parking [\[ \]](#)
- ☐  
Call Recording [\[ \]](#)

## ***Preferences***

- ☐  
Time Zone [\[ \]](#)
- ☐  
Time Schedules [\[ \]](#)

While following the process, you may have noticed some additional features that were not included in the previous checklist. Please feel free to ask the customer service agent during the call if you want a feature that is not listed. Additionally, we invite you to check our [support page](#), where you will find a wealth of information and instructions for all our features.