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## Fax Profile Settings

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## Fax Profile Settings

When configuring your vFax, you are able to set up a **caller name** and enter a **password** to your Fax Number, on the Profile settings.

### Setting up Caller Name

1. Login to your account.
2. Go to the **Switchboard**.
3. Select your number.
4. Select **Profile > Number Details**.
5. Set your **Caller Name**.
6. Click **Save** to update settings.

### Setting up a Password

We strongly recommend setting a unique strong password for each of your lines. This measure is intended to prevent fraud on your account. Just follow the steps below:

1. Login to your account.
2. Go to the **Switchboard**.
3. Select your number.
4. Select **Profile > Number Settings**.
5. Toggle Restricted on and create a strong password for your line (you

must use at least 8 characters, including lower case, upper case, and numbers).

6. Click **Save** to update settings.

**Profile** **Fax Settings**

### Number Details

Number

Type

Plan

Cost 0.00

Caller ID (CNAM)

Caller Name

Caller Email

Comments

**CANCEL** **SAVE**

### Number Settings

Restricted ☐

Extension

Group

Billing Group

**CANCEL** **SAVE**

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